

Atlanta Marriott Marquis 265 Peachtree Center Ave Atlanta, GA 30303 April 11-12, 2017 www.gapha.org

August 1, 2016

Dear Prospective Exhibitor:

The Georgia Public Health Association (GPHA) invites you to exhibit with us at the 88th Annual Meeting and Conference. The 2017 meeting is scheduled for **April 11**th and **12**th at the **Marriott Marquis Atlanta**. This year's theme is **Faces of Public Health: People, Providers, Professionals, and Partners**.

With the support of community-conscious sponsors like you, the 2017 GPHA Annual Meeting & Conference will impact not only the lives of the public health professionals who attend, but also the lives of all Georgians those professionals will reach upon their return.

The 2017 Meeting will include the following features:

Exhibit Hall expansion with corporate and non-profit vendors, Silent Auction and Posters Over 450 public health professionals expected in attendance 28 Accredited Educational Sessions focusing on:

Management for Public Health Professionals Policy, Advocacy & Local Government Leadership & Professional Development Current Priorities in Public Health Research and Evidence-based Practice

Breakfast and breaks located in Exhibit area

Exhibits located in high traffic atrium

Exhibits open during GPHA President's Reception

Extended networking time with attendees, from beginning of conference until the end of conference Exhibit badge includes access to all plenary and breakout sessions, meals, breaks and reception

The 2017 Annual Meeting & Conference unites public health professionals, students, and speakers around their shared passion and dedication to the field of public health. This diverse group makes this conference the perfect opportunity for your organization to demonstrate its interest and alignments with the issues facing public health today.

The following pages of this packet outline detailed information about the conference and how your organization, as an exhibitor, can receive the maximum benefits and exposure. Even with the expanded exhibit hall, space is limited. We expect an exceptional response to this year's Call for Exhibitors. Get your application with payment in quickly to assure your space.

Sincerely,

Selina A. Smith

Selina A. Smith, President Georgia Public Health Association Colin K. Smith

Colin K. Smith, Vice President & Conference Chair Georgia Public Health Association







## **Exhibitor Prospectus**

Atlanta Marriott Marquis 265 Peachtree Center Ave Atlanta, GA 30303 April 11-12, 2017 www.gapha.org

EXHIBIT LEVEL	BENEFITS
Commercial \$1,000	1 skirted display table     2 attendee badges     Recognition in Conference Program
Non-Profit \$500	<ul> <li>1 skirted display table</li> <li>1 attendee badge</li> <li>Recognition in Conference Program</li> </ul>
Additional Badges \$190 each	Maximum of 4 badges per exhibit

Attendee badges allow representatives access to plenary and educational sessions, and meal functions.

## **GEORGIA PUBLIC HEALTH ASSOCIATION**

## **FACTS**

- GPHA has over 1,260 active members.
- GPHA represents the largest group of public health professionals in the southeast.
- GPHA offers 13 different section affiliations which afford more focused networking for members and a more diverse reach for the organization.
- The 2016 GPHA Annual Meeting & Conference hosted 475 public health professionals and students.
- jGPHA re-launched in August 2014 focused on the 2015 Conference Proceedings providing public health professionals opportunity to publish their work.
- The 2016 Annual Meeting & Conference added Public Health Certificate continuing education to CME, CHES and nursing. All four CE disciplines will be offered at the 2017 Conference.

## **EXHIBIT SETUP/ BREAKDOWN & BREAKS**

Exhibit Hall times are subject to change. Please check the GPHA website at <a href="https://www.gapha.org">www..gapha.org</a> for schedule changes and additional exhibitor information.

additional exhibitor information.			
Monday, April 10, 2017 Exhibit Setup	3:00pm – 6:00pm		
Tuesday, April 11, 2017			
Registration and Check-In Breakfast – 1 hour	7:00am – 8:00am		
Break & Exhibit Visitation 30 minutes	10:00am – 10:30am		
Break & Exhibit Visitation 45 minutes	11:15 – 12:00 pm		
Break & Exhibit Visitation 30 minutes	1:30pm – 2:00pm		
Break & Exhibit Visitation 30 minutes	3:00pm – 3:30pm		
President's Reception 1 hour, 30 minutes	5:30pm – 7:00pm		
Wednesday, April 12, 2017			
Registration & Check-In Breakfast – 1 hour	7:00am - 8:00 am		
Break & Exhibit Visitation 15 minutes	9:30am – 9:45am		
Break & Exhibit Visitation 30 minutes	10:45am – 11:15am		
Break & Exhibit Visitation 15 minutes	1:45pm - 2:00pm		

**Break & Exhibit Visitation** 

15 minutes

Exhibit Breakdown





3:00pm-3:15pm

5:00pm



# **FINE PRINT**

#### HOTEL INFORMATION

Hotel accommodations are the responsibility of the exhibiting/sponsoring company. GPHA has a reserved room rate of \$159 per night plus tax (16% plus \$5 per night State of Georgia Hotel Motel Fee) at the Marriott Marquis Hotel Atlanta.

## **DRAWINGS & DOOR PRIZES**

GPHA will not provide bingo cards or hold drawings in the Exhibit Hall as in previous years. Exhibitors are welcome to hold drawings at your designated exhibit space using your own "fishbowl". If you have a significant prize you want to offer to all attendees, during a plenary session, your representative will be invited to join GPHA staff for the drawing recognizing your company. If you have a prize to offer, please notify GPHA (<a href="mailto:gpha.exhibits@gmail.com">gpha.exhibits@gmail.com</a>) in advance and deliver it to GPHA staff at the Exhibits registration table.

## **ELECTRICAL SERVICE**

Please evaluate your electrical requirements and <u>make arrangements prior to the meeting using the attached PSAV Form</u>. Electrical requirements are arranged directly with the hotel; please see the attached hotel's AV Request Form for details. GPHA cannot guarantee access to a power outlet if the need for electricity is not indicated on the exhibitor registration prior to arrival at the meeting.

# **USE OF EXHIBIT SPACE**

Sub-letting your booth with another company is strictly prohibited. Companies wishing to reserve a block of exhibit spaces for different representatives at different times to work the booth may do so provided all vendors assigned to each booth space are registered. Please list names of all representatives on the registration form under "representatives."

#### CONCURRENT EXHIBITOR EVENTS

No exhibitor may hold any program, meal, or entertainment event at the same time as the association's sponsored events are scheduled. This is only fair to presenters who count on maximum participation by our registered attendees. However, there are no restrictions on exhibitors providing dinners and events, on-site or off-site, during "free" times.

#### LOSS OR DAMAGE OF MATERIALS

Each exhibitor must make provision for safeguarding of his/her goods, materials, equipment and booth displays at all times. GPHA will not be responsible for loss or damage of any material by any person or for any cause.

# **CANCELATION POLICY**

Exhibit space may be canceled up to four weeks (March 10, 2017) prior to the meeting. All cancellations must be in writing (mail or email) and will not be accepted by telephone. An administrative fee of \$100 will be charged on any cancellation after the specified date above. If a company fails to attend they will be listed as a "no show" and will not receive a refund.

#### **EXHIBIT SETUP**

Exhibit display setup is scheduled for Monday, April 10, 2017 from 3:00PM - 6:00PM. Each **commercial** exhibit is provided full conference registration for two representatives, unless additional name badges are paid in advance with the exhibit registration. Up to two additional representatives may register for \$190 each. Each **nonprofit** exhibit area is provided one representative registration, unless additional name badges are paid in advance with the exhibit registration. There is a maximum of four representatives per table. Representatives at each table are restricted to individuals from the same company.

# **PRINTED MEETING MATERIALS**

In order to ensure your company's recognition in printed meeting materials, your completed registration form and payment must be received by the GPHA no later than January 8, 2017. Please submit your company's logo artwork (in 300 dpi, JPEG, EPS or TIFF format) to be used in the printed meeting materials to <a href="mailto:gpha.exhibits@gmail.com">gpha.exhibits@gmail.com</a> no later than January 8, 2017 to ensure recognitioninmaterials.

CONTACT US GPHA, Box 1599, Atlanta, GA 30301 (T) 404-861-8423 (F) 706-484-2764 <a href="mailto:gpmail.com">gpha.exhibits@gmail.com</a>.







# **AUDIOVISUAL EXHIBITOR SERVICES**

NAME OF CONFERENCE:	START DATE:	END DATE:	# EVENT DAYS:		
COMPANY NAME:	ON-SITE CONTACT NAME:		ROOM/EXHIBIT BOO	OTH #:	
STREET ADDRESS:	CITY & STATE :		ZIP CODE:		
TELEPHONE NUMBER:	DELIVERY DATE		DELIVERY TIME	AM	РМ
EMAIL ADDRESS:	PICKUP DATE		PICKUP TIME	AM	☐ PM
ORDERED BY:					

## PSAV WILL CONTACT YOU DIRECTLY FOR PAYMENT INFORMATION. PRICING IS PER DAY.

If you have a special request or need additional equipment, please call 404.586.6255. Email completed form to ewaite-shy@psav.com

PRICES ARE FOR EXHIBIT FLOOR ONLY. ALL RENTAL PRICES SUBJECT TO A 15% MARKUP IF ORDERED DAY OF.

VIDEO/DATA DISPLAY	QTY	PRICE
DVD Player		\$ 90
LCD Projector		\$ 175
Blu-Ray Player / Recorder		\$ 140
AUDIO EQUIPMENT	QTY	PRICE
CD Player		\$ 80
Wired Microphone:  ☐ Handheld ☐ Lavalier		\$ 80
Wireless Microphone Unit:  ☐ Handheld ☐ Lavalier		\$ 190
Wireless Headset Microphone: Headset only. Mic will require wireless microphone unit to operate		\$ 80
Individual Small Powered Speaker (up to 5 people)		\$ 85
Sound System: (2) speakers (2) stands (1) Mixer Wired Microphone (up to 20 people)		\$ 300
4-Channel Mixer		\$ 70
ACCESSORIES	QTY	PRICE
Tripod Screens: 5', 6', 7' or 8'		\$ 90
42"- 54" Rolling Cart w/Black Skirt		\$ 60

MONITORS	QTY	PRICE
22" Multi Sync (Wallmount; Single Pole Stand)		\$ 140
32" LCD Monitor (Dual Post Stand, Table Stand, Speakers)		\$ 260
46" Monitor (Dual Post Stand, Table Stand, Speakers)		\$ 525
55" Monitor (Dual Post Stand, Table Stand, Speakers)		\$ 675
70" Monitor (Dual Post Stand, Table Stand, Speakers)	contact PSA	AV for quote
CUSTOM ITEMS	QTY	PRICE
		\$

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	\$
	\$
	\$
	\$
	\$
	\$

SPECIAL REQUESTS Please add any items not listed above that you require.		

#### ORDERING INSTRUCTIONS

To guarantee equipment availability and advanced rate, this order should reach us 21 days prior to delivery.

Operator labor, if requested, is subject to the prevailing hourly rate with a 4 hour minimum. An electronic receipt will be emailed to you.

The total charge per item is determined by multipying the price by the quantity ordered. Please include applicable Sales Tax on equipment rental.

TAX EXEMPT STATUS – If you are exempt from payment of sales tax, we require you to forward an exemption certificate for the state in which the services are to be provided.

#### **CANCELLATIONS:**

- A) Cancellations received within 48 hours of the scheduled delivery date are subject to a 50% fee applicable to equipment and tax.
- B) Cancellations received on the day of scheduled delivery or "no-shows" are subject to the full amount of the order to include installation, drayage and tax.

Labor and/or service charges may apply, and/or loss damage waiver.

## SHIPPING INSTRUCTIONS

Any materials being sent to the hotel must be marked as follows:

- 1. The Atlanta Marriott Marguis
- Hold for Arrival Attn: Guest's Name and/or Organization Name
- 3. Complete Return Address
- 4 Number of Boxes (ex: Box 1 of 2 Box 2 of 2)
- Address Packages to: 265 Peachtree Center Avenue NE, Atlanta, GA 30303





# **EXHIBIT REGISTRATION**

Complete & email to: gpha.exhibits@gmail.com

COMPANY NAME:		
CONTACT PERSON:		
EMAIL:		
ADDRESS:		
CITY:	STATE:	ZIP:
TELEPHONE:	FAX:	
agrees to pay the Georgia Public Health Amentioned company, in renting the bootly from injury to persons or damage to equivation and will hold harmless the GPHA, arm authorized to obligate the above nan	Association the established fee for eh(s), assumes the entire responsibilition ipment, displays, or other property buther agents, servants, and employmed organization.	n exhibit booth(s) as described above. My company ach booth on or before January 8, 2017. The above ty and liability for losses, damages, and claims arising brought upon the premises of Marriott Marquis ees from any and all losses, damages, and claims. I
	am providing my electronic signatu	re:\$1,000.00
Commercial Exhibit	Emaile	. ,
L. Representative Name:		<del></del>
B. Representative Name:		
l. Representative Name:		
Nonprofit Exhibit		\$500.00
. Representative Name:	Email:	0.00
2. Representative Name:		0.00
B. Representative Name:		
I. Representative Name:	Email:	190.00
		190.00
		<b>TOTAL</b> : \$
Payment Method		
CHECK (Mail completed registration form and	d check payable to GPHA, P.O. Box 1599, Atlanta, GA 3	0301
CREDIT CARD (complete below)	VISA Mas	GPHA Tax I. D. #581556077
Cardholder Name		GPHA Tax 1. D. #561556077
Card Number	<del></del>	
Expiration Date	<u> </u>	
CVV #		
Billing Address	<del></del>	
Billing City / State / ZipBilling Phone Number	 Email for receip	

For hotel reservations, register on-line at <a href="https://resweb.passkey.com/Resweb.do?mode=welcome\_ei\_new&eventID=15842798">https://resweb.passkey.com/Resweb.do?mode=welcome\_ei\_new&eventID=15842798</a> for the GPHA 2017 Annual Meeting group rate. Or, call Marriott Reservations Toll Free: 1-866-469-5475 or Local Phone: 1-404-521-0000. Cut-off date is March 27, 2017.



## **EXHIBIT REGISTRATION**

Register on-line at: http://gapha.site-ym.com/events/register.aspx?id=908329

or, Complete & email to: <a href="mailto:gpha.exhibits@gmail.com">gpha.exhibits@gmail.com</a>

COMPANY NAME:		
CONTACT PERSON:		
EMAIL:		
ADDRESS:		
CITY:	STATE:	ZIP:
TELEPHONE:	FAX:	
agrees to pay the Georgia Public Health Asmentioned company, in renting the booth(from injury to persons or damage to equip Atlanta and will hold harmless the GPHA, the authorized to obligate the above name	ssociation the established fee for e (s), assumes the entire responsibili ment, displays, or other property l their agents, servants, and employ ed organization.	n exhibit booth(s) as described above. My company each booth on or before January 8, 2017. The above ity and liability for losses, damages, and claims arising brought upon the premises of Marriott Marquis rees from any and all losses, damages, and claims. I
Commercial Exhibit		\$1,000.00
1. Representative Name:	Email	
2. Representative Name:		
3. Representative Name:		
4. Representative Name:		
		 TOTAL: \$
Nonprofit Exhibit		\$500.00
1. Representative Name:	Email:	0.00
2. Representative Name:	Email:	
3. Representative Name:	Email:	190.00
4. Representative Name:	Email:	<u>TION</u> 190.00
		190.00
		<b>TOTAL</b> : \$
Payment Method		
CHECK (Mail completed registration form and of	check payable to GPHA, P.O. Box 1599, Atlanta, GA 3	30301
CREDIT CARD (complete below)	VISA Mass	GPHA Tax I. D. #581556077
Cardholder Name		GFTIA TAX 1. D. #301330077
Card Number	<del></del>	
Expiration Date	<del></del>	
CVV #		
Billing Address		

For hotel reservations, register on-line at <a href="https://resweb.passkey.com/Resweb.do?mode=welcome\_ei\_new&eventID=15842798">https://resweb.passkey.com/Resweb.do?mode=welcome\_ei\_new&eventID=15842798</a> for the GPHA 2017 Annual Meeting group rate. Or, call Marriott Reservations Toll Free: 1-866-469-5475 or Local Phone: 1-404-521-0000. Cut-off date is March 27, 2017.