

**ADMINISTRATION OUTSTANDING SERVICE AWARD
NOMINATION FORM**

The Administrative Section Outstanding Service Award was first given in 2013. This award is presented to someone who has demonstrated exceptional public service by enhancing the fiscal and administrative areas in support of providing public health services to the community.

Nominee Name: _____
Address: _____
City: _____ County: _____ GA Zip: _____
Agency: _____ Position: _____
Nominated by: _____
Address _____ City: _____ GA Zip: _____
Telephone: _____ FAX: _____
E-mail Address: _____

Nomination Criteria:

1. Member of GPHA
2. Employed in providing direct administrative services, such as finance, human resources, contracts, budget, contracts) in a public health environment
3. Services have enhanced public health administrative services
4. Involvement in working with public health programs and services in support of providing community services.

Criteria for Selection:

1. INNOVATION: How did the nominee do something that was new or unique?
2. IMPACT: What did the nominee do to improve the quality of public health services?
3. TIMELINESS: How did the nominee's activities address a current public health problem?
4. VISIBILITY: How did the nominee support public health programs in support of increasing the community's awareness of public health?
5. INITIATIVE: How did the nominee demonstrate initiative or persistence in his/her administrative related activities?

The nomination form should not be longer than four pages including the nomination form. All five criteria for selection should be addressed. Attachments will not be accepted.

NOMINATION DEADLINE: DECEMBER 30, 2013

Mail, email, or fax nominations to:

Sally Silbermann	Email: smsilbermann@dhr.state.ga.us
Coastal Health District	Fax: 912-644-5220
24 Oglethorpe Professional Blvd.	Phone: 912-644-5217
Savannah, GA 31406	