

Double-Blind Peer Review Process: Peer review is confidential. Information about the review (e.g., review reports, correspondence with the editor) cannot be shared with 3rd parties. jGPHA will not share the identity of the reviewer with authors. Please do not reveal your name within the text of your review or attempt to contact the author.

Ethics Below are questions to assist in ensuring that ethical standards are met:

- Has confidentiality been maintained?
- Has there been a violation of accepted norms in the ethical treatment of animal or human subjects?

Issue Relevance: Below are questions to assist you in determining relevance for submission:

- Does the manuscript fit into one or more of the designated submission categories?
- Does it address a public health issue of interest to Georgians?
- Does it add to the canon of knowledge?
- Is the public health research/education/practice question an important one?

Structure: Based on submission category, authors are required to adhere to the jGPHA's submission guidelines, including manuscript presentation:

1. *Title* provides a brief, informative summary that will appeal to jGPHA readers.
2. *Abstract* highlights key points, including the major purpose, basic procedures, major findings and principal conclusions.
3. *Introduction* convinces the reader that the project would yield information or a technique that is useful.
4. *Methods* describes how data were collected, organized and analyzed.
5. *Results* describe, in a logical sequence, the outcomes of data analysis relevant to the purpose of the project.
6. *Conclusion/Discussion* interprets and justifies results.
7. *Tables/Figures* informs the reader by accurately describing the data.

Writing Style: If an article is poorly written due to grammatical errors, while it may make it more difficult to understand the science, you do **not need** to correct the English. Please bring this to the attention of the editor under the comment section on the review form.